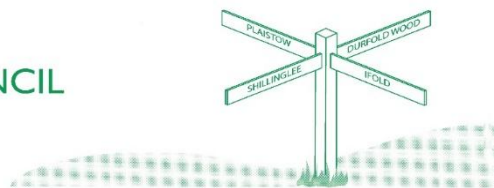


PLAISTOW AND IFOLD PARISH COUNCIL



Minutes of Plaistow and Ifold Full Council Meeting on Wednesday 17th December 2025 at 19:00, Kelsey Hall, Ifold.

Attendance Parish Councillors: Sophie Capsey (Acting Chair); Rick Robinson; Sarah Denyer; Phil Colmer; Doug Brown; Andrew Woolf; Paul Jordan; Jane Price. CDCs Gareth Evans and Charles Todhunter (left the meeting after item P/25/132); WSCC Janet Dunton (left the meeting after item P/25/132). No members of the public. Jane Bromley Parish Council Clerk.

P/25/128 **Apologies for absence:** Apologies received and accepted from Parish Councillor Nicholas Taylor and Sophie Capsey. CDC Gareth Evans.

P/25/129 **Disclosure of Interests:** None.

P/25/130 **Minutes: Resolved** as approved the Minutes of the Parish Council meeting held on [12th November 2025](#) and resolved to sign via Secured Signing in accordance with S.O. 12(g).

P/25/131 **Public Forum.** No speakers.

P/25/132 **To receive reports from [County](#) and [District Councillors](#)**

Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.

See attached reports.

WSCC Dunton reported a resident had contacted her regarding the school safety zone lights requiring attention and the Clerk undertook to report this.

Cllr Price queried what was the process requiring introducing a speed limit in Durfold Wood and WSCC Dunton responded it would be the same requirement as for Ifold Estates which was determined to be that the resident decided their own signage for a speed limit which for Ifold Estates was 20mph.

CDC Todhunter and WSCC Dunton confirmed the mayoral elections would now be 2028 although it was thought County elections (May 27) and the Local Government Reorganisation were going ahead as planned.

CDC Todhunter reported that the Foxbridge Golf Club planning application was expected to come to Committee at CDC on 14th January 2026 at 9.30am and there

would be live streaming. The District Council would have a statement read out of objection to the proposal. (Update received that this will be deferred to the 11th February 2026 Committee Meeting).

The Wisborough Green Solar Farm application as approved at CDC Committee, is under review by the Secretary of State to consider a call in.

P/25/133

Planning Matters.

1. [22/02346/OUT](#) Foxbridge Golf Club Foxbridge Lane Plaistow RH14 0LB

Outline application for a wellbeing and leisure development comprising up to 121 holiday units; the construction of a spa with accommodation of up to 50 bedrooms; the conversion of the former clubhouse into a restaurant and farm shop; the formation of a new vehicular access from Foxbridge Lane, new internal roads, footpaths, cycle routes and car parking areas; the construction of a concierge building and new hard and soft landscaping, including the formation of new ponds. All matters reserved except for means of access.

Cllr Jordan had circulated a statement responding to further comments uploaded to the CDC Planning portal in respect of the Foxbridge Gold Club planning application and asked the Planning Committee of the Parish Council for approval to submit this statement to the CDC planning portal.

RESOLVED. Cllrs of the Planning Committee were asked to submit any amendments to the statement to the Clerk on 18th December 25 and thereafter the Clerk was authorised to submit the statement.

2. **Neighbourhood Plan.**

[See Clerk's Report](#)

Recommendation: - To receive an update on the preparation of the Neighbourhood Plan 2023-2039.

Cllr Jordan and Woolf had viewed the Historic archives for Plaistow and Ifold and gathered some information to enable them to assess the NDHA of the three cottages Zion House, Zion Cottage, and Marazion as potential Non-Designated Heritage Assets for inclusion as a proposal for designation by CDC in the Neighbourhood Plan. The three cottages together were scored above the minimum threshold for inclusion and would be included.

RESOLVED as noted.

3. **Foxfields**

[See Clerk's Report.](#)

Recommendation: - To receive an update on the situation regarding the potential purchase of this field.

RESOLVED as noted.

Financial Matters

- 1) Financial Reports to 17th November to 19th December 2025 -Includes [bank reconciliations to 30th November 2025](#) and the income and Expenditure from 17th November 2025 to 19th December 2025 which includes Order for Payments for December and Payments already made for Ratification (to be circulated separately).

Recommendation: - To receive, review and note the financial reports and appoint three signatories for the Order for Payments and a Councillor to authorise bank BACs

RESOLVED as approved and to appoint Cllrs: Price, Colmer and Robinson to sign the order and for Cllr Woolf to authorise BACS payments.

- 2) **Quotes for Playground Maintenance.**

[See Clerks Report](#)

Recommendation: To approve a quote for the inspections of Lady Hope and Kelsey Hall Play areas for the year commencing 1st February 2026.

RESOLVED to approve Contractor quote 2. to carry out maintenance and safety inspections for February 2026 to January 2027.

- 3) **Quotes for Ground Maintenance:**

[See Clerks Report](#)

Recommendation: To approve a quote for the ground maintenance as set out in the specification responded to by the contractors for the three years 2026 to 2028 inclusive.

RESOLVED as approved Contractor Quote 2 to carry out all ground maintenance/grass cutting works for the three years 2026, 2027 and 2028.

- 4) **Clerk's Delegated Decisions -Scheme of Delegation**

Recommendation: To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

- To organise and incur the cost of repair of the PC Laptop £47.50
- To pay for the update by AECOM of the Design Guidelines for the NP as per quote previously agreed £1752.13 gross
- To pay for the GEH Maintenance playground repairs as quote and previously approved £220.
- To purchase wire and trees ties for orchard tree planting £26.25.
- To purchase Xmas tree and stand for Plaistow Stores £55.98

- To purchase two bottles of wine for volunteers for the new duck house installation and 1 box of chocolates for the resident who watered the Trees at Nell Ball. £25.90.

RESOLVED as approved.

P/25/135

Traffic Calming: -

[See Clerks Report](#)

Recommendation: To note the further correspondence with WSCC regarding the 40mph TRO for Shillinglee and that these comments have been forwarded to the residents for any action they may wish to take.

RESOLVED to accept the suggestion from WSCC that residents from Shillinglee should contact the Highways Officer for any further details and the residents have been informed by the Clerk.

P/25/136

Local Government Reorganisation

[See Clerks Report](#)

Recommendation: To approve the response to the consultation as set out in the Clerk's report or otherwise confirm a response.

RESOLVED to support the District and Boroughs submission for the reorganisation via the online consultation.

P/25/137

Tree Works:

[See Clerks Report](#)

Recommendation: [To note the aerial tree survey](#) carried out on the two oaks at the southern corner of Plaistow Green and approve the recommendation for works.

RESOLVED to approve the works as specified.

Recommendation: Subject to the acceptance of the above recommendation, to confirm acceptance of a quote for these works.

RESOLVED to approve quote 3 to carry out the aerial works specified.

P/25/138

Clerk's update & items for inclusion on a future agenda. Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Cox's Pond Roadside barrier. No progress on this WSCC have acknowledged submission of safety alert but there has been no action to date.
2. Biodiversity Working Group. Verbal update on the Dunsfold Road Orchard and further dead hedge at Plaistow Green- The Plaistow Recreation grounds now has an additional dead hedge at the far end to fill a gap caused by a vehicle colliding with the hedge. The hedge was constricted with the help of three volunteers from the tree surgeon's business who carried out the tree works over the summer.
3. Replacement memorial tree for Plaistow Green. Verbal update. David Lugton and the Clerk had arranged to meet with the National Trust Warden (NTW) to discuss the positioning of a replacement tree for one that had died due to waterlogging near the junction of Common House Lane and Loxwood Rd. The NTW in the end could not make the meeting and the Tree Warden and the Clerk discussed another location on the green opposite the Plaistow Stores where waterlogging wouldn't be an issue. A map of the agreed location was sent to the NTW and agreement had been obtained. A copper beech was thought to be an appropriate tree.
4. Annual Parish Meeting 13th May 2026 – Ideas for speakers/presentations. Ideas included talk on resilience, or planning. To be discussed further.
5. Cllr Price put forward the idea of a summer event to bring the settlement areas together. This idea would be further explored.

P/25/139 **Correspondence**
None.

P/25/140 **Items for Church Newsletter and consideration of producing a Newsletter to advertise Regulation 14.**

Dead Hedge and Orchard construction. Duck House, Foxbridge Golf Club application to Committee 14th January 2026 9.30am.

Cllr Taylor to be asked if he would produce a further Newsletter to advertise Regulation 14. (Confirmation from Cllr Taylor that he would undertake this received).

P/25/141 **Date of next meetings**

Recommendation: - To note the dates of forthcoming meetings:

- 5th January 2026 7.30pm **Kelsey Hall Small Hall** -Finance Working Group
- 7th January 2026 7pm Winterton Hall -Finance Committee
- 7th January 2026 7.30pm Winterton Hall -Full Council
- 13th January 2026 7.30pm Winterton Hall -Planning Committee.

The meeting closed at 8pm